



Saint Cecilia's

Church of England School

"Glorifying God through outstanding, enjoyable education"

Careers

Over the fortnight, every child at Saint Cecilia's has two PSHE lessons covering a breadth of various topics, including Careers. To supplement the work with our Independent Careers Advisor, Mrs Barbara Orr, talks in assemblies, options for GCSE and UCAS guidance in the Sixth Form, the PSHE curriculum covers many aspects of Careers and additional life skills.



KS3: Years 7-9

Over the three years in Key Stage 3, pupils take stock of where they are now in relation to their achievements, success, academic progress, skills and interests. We ask pupils

to look at their dreams and aspirations, the reality of pursuing these dreams and what is needed to allow for a broad and positive careers outlook. This includes learning what a CV looks like and how to write one, researching areas of interests, and looking at personal, family, social and cultural expectations.

Other opportunities for pupils include:

- Hearing high profile professionals from the 'Speakers for Schools' Programme.
- Opportunities to take part in the Wandsworth Young Chef competition.
- All pupils take part in STEM activities in the local community at Dobbins Field.
- Opportunities for High Attaining pupils to take part in the Magistrates Court Mock Trial.
- All Year 8 pupils are to take part in 'Life Skills' workshops from the Department of Work and Pensions.

KS4: Years 10-11

Life skills in PSHE lessons include how to get a part time job, how to handle finances and open a bank account, and how to budget appropriately.

One to one interviews with our Independent Careers Advisor, Barbara Orr, are also arranged in Year 10 and 11. Vulnerable pupils have small group intervention sessions with the local authority adviser on NEETs. The Learning Broker from Wandsworth Local Authority attends the Sixth Form Open Evening. A small group of pupils is selected to take part in the MOSAIC careers intervention programme.

Pupils have assemblies regarding Sixth Form applications. Pupils who have applied for our Sixth Form spend a day at University as part of preparation for Sixth Form life. Selected pupils take part in the 'Your Future, Your Choice' programme.

KS5: Years 12-13

Students are given lessons on university, college, apprenticeships and other further education and job guidance. Preparation includes how to complete a UCAS application form, how to write a personal statement, and researching opportunities for the future.

As students' offers come in, we also prepare them for the realities of university life: getting there, renting and finances, how to budget, how to cook, clean and live independently away from home whilst keeping on top of academic success, work and social life.

Other opportunities for our students include:

- Presentations by Step Forward followed by drop in sessions.
- All students on the Post-16 bursary are offered a work readiness seminar and internship through BEST.
- Year 12 students with Special Educational needs attend the Aim Higher Transitions Conference at the University of Roehampton each year.
- Year 12 students visit to Southampton University each summer to experience taster lectures and campus life, followed by a residential visit to the University of Liverpool in the summer term.
- Potential Oxbridge students in Year 12 meet with parents who are Oxbridge graduates to help them prepare for the application process.
- Potential medical students are encouraged to seek relevant work experience and receive interview coaching by a local GP.
- Advice from Mrs Barbara Orr, Independent Careers Advisor, and with parents who are lawyers and architects, etc.

What are their options?

Choices will be affected by their results. If pupils achieve 5 GCSEs at grades A* - C, including a grade 4+ in English and Maths, they can progress to study A-levels (Level 3 courses). If they get fewer/lower grades, they may progress on to a Level 1 or to a Level 2 course. If they have not passed their Maths and/or English GCSEs, they will need to take these subjects during their further courses, grade 4 or above. GCSE English and Maths at least grade 4 are usually required for entry to any degree course. A GCSE in Science is also required for Primary Teacher Training. A few universities require a modern foreign language for entry to all of their degree courses. It is now very difficult to resit GCSE courses, except at the fee-paying crammer institutions.

Careers information for parents

Below you will find a link to the National Careers Service website: nationalcareersservice.direct.gov.uk

How parents can help?

- Go with your son or daughter to open events at local schools and colleges to find out what is on offer.
- Remind them of the importance of meeting deadlines. Courses often have a closing date and may even fill up before this. If they are not sure about applying then they can always apply and then withdraw their application if they choose.
- Make sure they follow the application procedure. If it asks you to send supporting information then do it in good time.
- Encourage your child to keep up with social and sporting activities as they need to have interests outside their academic studies. Volunteering is required for entry to some courses and employers like to see it on application forms.
- Remember that many young people may make a career out of their hobbies or interests.

Raising the Participation Age

(RPA), did you know that young people are now required to participate in education or training past 16 years old?

The Government is raising the age at which young people are required to participate in education or training. More information on the document attached.

Also for more information see:

- <https://nationalcareersservice.direct.gov.uk>
- <http://www.apprenticeships.org.uk/>
- <http://www.education.gov.uk/childrenandyoungpeople/youngpeople/participation/rpa>
- School and college websites

You can also contact Barbara Orr, our careers adviser via email on borr@saintcecilias.london
Ms Orr is in school once a week, mostly on Mondays. She has a vast amount of knowledge about universities, colleges, sixth form and careers.

All year groups	All pupils, students, and parents are able to access interviews with the school's independent careers advisor if they wish. KS4 pupils are seen systematically through Years 10 and 11.
	The school is part of the 'Speakers for Schools' programme and interesting, influential speakers visit the school periodically.
	The school is part of the Enterprise Advisor network
	The school works on Life Skills with the Department for Work and Pensions
	Assemblies and mentor group visits from the school's independent careers advisor e-clips online careers service
Year 7	PSHE: Work relationships <ul style="list-style-type: none"> • Gender - Job opportunities for all
Year 8	PSHE: Mock recruitment/election of counsellor <ul style="list-style-type: none"> • Dobbins Field STEM programme • Careers workshops with Department of Work and Pensions school outreach programme
Year 9	PSHE: Taking stock, plans for the future, Money and mortgages, Careers choices <ul style="list-style-type: none"> • KS4 Options: Every pupil interviewed with their parents by a member of SLT • STEM cross curricular field trip to Dobbins Field
Year 10	PSHE: Finances, getting a part time job, handling finances, how to complete a job application, how to complete a personal statement <ul style="list-style-type: none"> • Rolling programme of interviews with the school's independent careers advisor
Year 11	PSHE: Employment: Writing a CV, Work Experience and Personal statement <ul style="list-style-type: none"> • Every pupil has a Consultation Meeting with a member of the Senior Leadership Team about their application to the Sixth Form • Pupils who have not applied meet with the Deputy Headteacher to monitor their applications • Futures Survey taken at start of Year 11 to determine pupils' aspirations • Pupils take part in National Citizenship Service through 'The Challenge' • Rolling programme of interviews with the school's independent careers advisor • Assemblies from colleges offering apprenticeships – Kingston College and Lambeth College • Vulnerable pupils engaged with Local Authority Learning Broker and/or Aim Higher Transitions Conference • Mosaic careers intervention programme • UCAS Information evenings for parents • UCAS session for mentor groups
Years 12 & 13	PSHE: Year 12 - UCAS, Apprenticeships and work. Research – thinking about my future, options for me – university, apprenticeships, work, UCAS online, Personal Statement, CV writing, online applications, Open Days. PSHE: Year 13 - Preparing for life after Sixth Form, finance and budgeting, Housing, Food and Drink, Time management, Apprenticeships <ul style="list-style-type: none"> • Trip to University of Sussex, Southampton and Liverpool • UCAS Higher Education conference • UCAS information evenings • Work Experience in Summer Term • Apprenticeship fair at Sandown Park • Student Finance presentation • SACU online careers package • CV/Interview sessions for those not applying to university